

**Pierz E-Learning Day Plan (Canceled School Day) 2023-2024**  
**Pierz School District #484**

In the Event of a School Closing, Pierz School District #484, will run an E-Learning Day for teachers and students.

- No more than 5 days total per school year.
- If there is a 2 hour late start that turns into a snow day, parents will be notified by 6:20 if we are changing to an E- Learning day.
- The district will identify E-Learning days through announcements.
- If the postponement is determined after 6:20 AM the morning of, no E-Learning Day will be allowed due to statute and a student contact day may be added to the school year if state revenue is being impacted by the missed student time.
- If, after, 5 E-Learning Days are implemented, the School Board may determine to add additional student days if state revenue is being impacted by the missed student time.

**Purpose:** Utilize blended learning strategies and technology tools to provide a continuation of learning, thus minimizing the disruption to academic progress that is caused by emergency school closures. While E-Learning Days cannot replace face-to-face instruction, it is a way that staff and students can continue moving forward with their current content.

**Implementation Plan:** The following steps and procedures will occur on an E- Learning Day:

**Teachers will:**

- Teachers will post detailed expectations for the day by 9:00 am. Where the information will be located will be communicated prior to utilizing an E-Learning Day.
  - All E-Learning plans are available on the district website under Our Schools/Pioneer Elementary or Healy/E-Learning Day Plan.
  - <https://mn50010880.schoolwires.net/site/default.aspx?PageID=215>
- Teachers will design E- Learning day assignments with realistic expectations, timelines and consideration regarding students' workload. Students should expect about 15-20 minutes of work per class.
- Teacher prep time for the E- Learning day will be from 7:30 a.m. until 9:00 a.m. including paraprofessionals.
- Teachers will be available via email and voicemail during the E- Learning Day from 9:00 a.m. - 3:30 p.m. Teachers are allowed a duty free lunch.
- Teachers will provide a certain amount of flexibility/accommodations for students unable to work from home (when contacted by the student). Teachers will accept completed student work on the E- Learning Day to account for attendance.
- K-4 students will turn in their packets at the beginning of the day following the E-Learning day.
- Special education staff will work with students on an IEP to provide accommodations as warranted in their plan, based upon that child's activities on that date.
- Paraprofessionals will be assigned by Principals and communicate with teachers to determine what students receive additional academic support. Students will have access to support via paraprofessional' s classroom meeting, teacher assigned breakout room or email.

**Students will:**

- Participate in E- Learning Day activities.
- Complete the E- Learning Day activities in a timely manner and on the day of instruction while the teacher is available. This counts as a regular school day.
- Contact the teacher via email (on the E- Learning Day) if a student is unable to complete E- Learning activities on the E- Learning day (internet difficulties, etc.)
- Elementary student work on the E- Learning Day must be completed and turned in on the next school day. Failure to complete and turn in work from an E-Learning day may result in the student considered Absent on that date.
- Middle and high school student work on the E- Learning Day must be completed and turned in on the E-Learning school day. Failure to complete and turn in work from an E-Learning day may result in the student considered Absent on that date.
- Notify each of your teachers via email if they do not have internet on the E- Learning Day. All work must still be completed in order to meet attendance requirements.
- Communicate questions for teachers via email, voicemail, and Google classroom. Teachers will be available from 9:00-3:30 to answer questions.

**Parents will:**

- I will help my child with E- Learning Day activities if they need help or help my child email the teacher for clarification.
- I will remind my child to complete E- Learning Day activities on the E- Learning Day.
- I will contact the school, and have my student(s) contact their teachers, on the E- Learning Day if the internet is unavailable or it will be an unexcused absence.

**Other Expectations:**

- All staff who work under the Teacher Contract must submit an E- Learning Day Action Plan to the building principal by 9:00 am.