

MEMBERS PRESENT: Steve Boser, Eric Hanneken, Matthew Hoheisel, Rick Sczublewski, Marvin Thomas, Ashley Toops and Superintendent Weber.

The regular meeting of the Board of Education of Independent School District No. 484 was held on Wednesday, June 29, 2022 in the High School Media Center. The meeting was called to order at 6:00 PM by Chair Matthew Hoheisel.

Motion by Thomas; seconded by Sczublewski and was carried unanimously to approve the following agenda as presented without changes.

Motion by Hanneken; seconded by Sczublewski and was carried unanimously, with Boser abstaining, to approve the following consent agenda items:

<u>Donations/Grants From</u>	<u>Club/Organization</u>	<u>Amount</u>
Box Tops for Education	Pioneer Student Council	\$19.30
Pierz Firemens Relief Assn	Travel Club	\$600.00
Pierz Firemens Relief Assn	Baseball	\$600.00
Pierz Firemens Relief Assn	Softball	\$600.00
Pierz Firemens Relief Assn	Special Ed	\$600.00
David & Roxanne Welle	FFA	\$200.00
Pierz Firemens Relief Assn	Golf - Girls	\$600.00
Pierz Firemens Relief Assn	Track & Field	\$600.00
F&M Bank-Pierz	Community Ed.	\$160.00
Litke Vet	Community Ed.	\$160.00
Belle Prairie Township	Community Ed.	\$1,500.00
Man vs. Beast	Community Ed.	\$160.00
City of Hillman	Community Ed.	\$100.00

Wires

6/6/2022	MSDLIQ WIRE TRANSFER	\$500,000.00
6/13/2022	MSDLIQ WIRE TRANSFER	\$300,000.00
6/21/2022	MSDLIQ WIRE TRANSFER	\$650,000.00

Expenses

Approval of June 10, 2022 bill batch in the amount of \$205,681.75.  
 Approval of June 24, 2022 bill batch in the amount of \$195,044.80.

Personnel

- Accept the resignation of Michele Kampa, High School Head Cook effective June 2, 2022.
- Accept the resignation of Emily Solinger, High School Kitchen Assistant effective June 2, 2022.
- Accept the resignation of Victoria Mitchell, Music Para effective June 2, 2022.
- Approve the employment of Stephanie Otremba, High School Choir Teacher beginning the 2022-23 school year, pending a criminal background check.
- Approve the employment of Sherry Gapinski, High School Custodian I beginning June 14, 2022, pending a criminal background check.
- Approve the summer school employment of the following:
  - Billie Jo Kimman-Teacher                      Nicole Lochner-Teacher
  - Jessy Medek-Teacher                              Jill Boevers-Para
- Approve the summer cleaning employment of the following students:
  - Edward Westermoreland-not to exceed 40 hrs./wk.
  - Kiara Olesch-not to exceed 30 hrs./wk.
  - Kenny Schlegel-not to exceed 30 hrs./wk.
- Approve the summer chromebook repair employment of the following students not to exceed 25 hours total: Logan Pierzinski, David Schwab.
- Approve the employment of David Peterson as a full-time substitute teacher beginning the 2022-23 school year, pending a criminal background check.
- Accept the resignation of Katie Talberg, Elementary Paraprofessional.
- Approve the employment of Tasha Koering, High School Paraprofessional beginning the 2022-23 school year, pending a criminal background check. (7hrs./day-Solutions Room)
- Approve the employment of Bailey Warzecka, Elementary Paraprofessional beginning the 2022-23 school year, pending a criminal background check.

Motion by Hoheisel; seconded by Toops and was carried unanimously to approve the minutes of the May 25, 2022 regular board meeting and the special board meeting minutes of May 31, 2022.

Motion by Sczublewski; seconded by Toops and was carried unanimously to approve the amended 2021-2022 fiscal year budget information as presented and review of the sufficiency of the minimum unassigned general fund balance level.

**PIERZ INDEPENDENT SCHOOL DISTRICT #484  
AMENDED REVENUE AND EXPENDITURE BUDGETS  
FOR FISCAL YEAR 2021-2022**

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>DIFF. BETWEEN REV. &amp; EXP.</b>
GENERAL	13,137,461.00	13,418,926.00	-281,465.00
FOOD SERVICE	1,090,320.00	958,611.00	131,709.00
TRANSPORTATION	881,438.00	927,316.00	-45,878.00
COMMUNITY ED.	414,507.00	447,013.00	-35,506.00
CAPITAL OUTLAY	988,143.00	1,387,569.00	-399,426.00
CONSTRUCTION	700.00	880,433.00	-879,733.00
DEBT SERVICE	1,279,821.00	1,222,930.00	56,891.00
STUDENT ACTIVITY	466,704.00	479,293.00	-12,589.00
CUSTODIAL FUND	17,560.00	17,560.00	0.00
OPEB TRUST	2,500.00	25,000.00	-22,500.00
<b>TOTALS</b>	<b>18,279,154.00</b>	<b>19,764,651.00</b>	<b>-1,485,497.00</b>

Motion by Hoheisel; seconded by Hanneken and was carried unanimously to approve the proposed 2022-2023 fiscal year budget as presented:

**PIERZ INDEPENDENT SCHOOL DISTRICT #484  
PROPOSED REVENUE AND EXPENDITURE BUDGETS  
FOR FISCAL YEAR 2022-2023**

<b>FUND</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>DIFF. BETWEEN REV. &amp; EXP.</b>
GENERAL	13,234,174.00	13,908,393.00	-674,219.00
GENERAL-CONSTRUCTION	0.00	850,000.00	-850,000.00
FOOD SERVICE	745,800.00	908,075.00	-156,275.00
TRANSPORTATION	888,263.00	1,115,645.00	-227,382.00
COMMUNITY ED.	394,878.00	483,132.00	-88,254.00
CAPITAL OUTLAY	976,721.00	1,463,512.00	-486,791.00
CONSTRUCTION	2,515,000.00	2,515,000.00	0.00
DEBT SERVICE	1,244,020.00	1,254,530.00	-10,510.00
STUDENT ACTIVITY	306,008.00	299,391.00	6,617.00
CUSTODIAL FUND	17,560.00	17,560.00	0.00
OPEB TRUST	2,500.00	50,000.00	-47,500.00
<b>TOTALS</b>	<b>20,324,924.00</b>	<b>22,859,238.00</b>	<b>-2,534,314.00</b>

Motion by Sczublewski; seconded by Thomas and was carried unanimously to approve the payment of Climate Makers, Inc. Preventative Maintenance Agreement for the 2022-2023 fiscal year at an annual cost of \$27,162.00. (\$26,370.00 in 2021-22)

Motion by Thomas; seconded by Hoheisel and was carried unanimously to approve the payment of the annual Minnesota Rural Education Association Membership Dues in the amount of \$2,475.00 for July 1, 2022-June 30, 2023. (2021-22 \$2,411.00)

Motion by Sczublewski; seconded by Hanneken and was carried unanimously to approve the recommendation to increase the student breakfast/lunch meals for the 2022-2023 fiscal year by \$.10 cents and a \$.05 cent increase to milk. No increases to athletic fees, tickets fees or busing fees. Adult lunch meals will also increase by \$.10 cents.

**Breakfast**

Qualifying Free: PreK-6 = Free

Qualifying Reduced: PreK-6 = Free

Qualifying Full Pay: Rate = From \$1.55 to \$1.65 per meal

Adult: From \$2.20 to \$2.30 per meal

**Lunch**

Qualifying Free: PreK-12 = Free

Qualifying Reduced: Pre K-12 = Free

Qualifying Full Pay: PreK - 6 = From \$2.35 to \$2.45 per meal

Qualifying Full Pay: Gr.7-12 = From \$2.60 to \$2.70 per meal

Adult: From \$4.00 to \$4.10 per meal

**Milk**

\$.45 to \$.50

Motion by Hanneken; seconded by Toops and was carried unanimously to approve the work agreement between Core Professional Services, PA and ISD 484 to provide educational support for ITV college courses for the 2022-23 school year, not to exceed \$4,500.00.

Motion by Hoheisel; seconded by Thomas and was carried unanimously to approve the agreement between Core Professional Services, PA and ISD 484 to provide psychological evaluations to the students of Pierz Schools as needed for the 2022-23 school year at a rate of \$150/hr.

Motion by Hanneken; seconded by Sczublewski and was carried unanimously to approve payment of the annual Minnesota School Board Association Membership Dues and Policy Service Renewal Fees in the amount of \$5,829.00 for the 2022-2023 fiscal year.

Hoheisel introduced and moved the adoption of the following resolution:

RESOLUTION ADOPTING THE SCHOOL DISTRICT'S LONG-TERM  
FACILITIES MAINTENANCE PLAN

WHEREAS, Minnesota Statutes 123B.595 establishes the Long-Term Facilities Maintenance Revenue Program for school districts, intermediate districts, other cooperatives and charter schools.

WHEREAS, the School District has developed a ten-year plan for long-term facilities maintenance consistent with this law.

THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 0484 approves the attached Long-Term Facilities Maintenance Plan.

Upon vote being taken thereon, the following voted in favor thereof: Toops, Sczublewski, Hoheisel, Hanneken, Boser, Thomas;

and the following voted against the same: none. Abstain\_\_\_\_\_; No\_\_\_\_\_

WHEREUPON the resolution was declared adopted the 29th day of June, 2022.

BY ORDER OF THE SCHOOL BOARD

\_\_\_\_\_  
Matthew J. Hoheisel, Board Chair

\_\_\_\_\_  
Steve Boser, Board Clerk

Member Toops introduced and moved the adoption of the following resolution:

RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 484, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 484 shall begin on August 2, 2022, and shall close on August 16, 2022. An affidavit of candidacy must be filed in the Office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock P.M. on August 16,

2022.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the Morrison County Record, the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 484  
PIERZ  
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No 484 shall begin on August 2, 2022 and shall close at 5:00 P.M. on August 16, 2022.

The general election shall be held on Tuesday, November 8, 2022. At that election three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the School District Clerk, 112 Kamnic Street, Pierz, MN 56364. The filing fee for the office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 P.M. on August 16, 2022.

DATED: June 29, 2022

BY ORDER OF THE SCHOOL BOARD

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Steve Boser, Board Clerk

Motion by Hoheisel; seconded by Hanneken and was carried unanimously to approve the agreement between Pierz ISD 484, Haley Scheldorf and Education Minnesota Pierz as presented.

Motion by Sczublewski; seconded by Toops and was carried unanimously, with Hanneken abstaining, to accept the contract between Pierz ISD 484 and the City of Pierz Police Department

to provide school resource services for security at events, education to students in classrooms, and assistance in emergency preparation and practice for a three (3) school year term with a compensation of \$7,000.00 paid to the City each school year.

Member Hoheisel introduced the following resolution and moved its adoption:

**RESOLUTION DECLARING THE OFFICIAL INTENT OF THE  
SCHOOL DISTRICT TO REIMBURSE CERTAIN  
EXPENDITURES FROM THE PROCEEDS OF A LEASE-  
PURCHASE FINANCING**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 484 (Pierz Public Schools), Benton, Crow Wing, and Morrison Counties, Minnesota (the “District”), as follows:

1. Background. It is hereby determined that:

(a) The Internal Revenue Service has issued Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds or other tax-exempt financing used to reimburse prior expenditures will not be deemed spent unless certain requirements are met.

(b) The District expects to incur certain expenditures that may be financed temporarily from sources other than bonds and reimbursed from the proceeds of tax-exempt bonds or other tax-exempt financing.

(c) The District intends to execute a lease-purchase agreement (the “Lease”) with a financial institution with respect to the construction of a building addition.

(d) The District has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of the Lease in accordance with the Reimbursement Regulations.

2. Declaration of Intent. The District proposes to enter into the Lease to finance the costs of constructing a building addition at the existing school site (the “Project”). The District reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of the Lease in an estimated maximum principal amount of approximately \$2,515,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Lease, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. Declaration Made Not Later Than 60 Days. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation

with respect to the proceeds the Lease, except for the following expenditures: (a) costs of issuance of the Lease; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the District to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. Reasonable Expectations. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the Lease described in Section 2, above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Lease to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such or expenditures.

5. Official Intent. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sczublewski and upon vote being taken thereon the following director voted in favor of the motion:

Toops, Sczublewski, Hoheisel, Hanneken, Boser, Thomas;

and the following voted against: none;

whereupon the resolution was declared duly passed and adopted.

Motion by Hanneken; seconded by Sczublewski and was carried unanimously to approve the settlement agreement between Minnesota Management and Budget and Pierz ISD 484 to agree that the school district will not rejoin PEIP for three (3) years from the date of execution of this Agreement, but agrees that during that period it will pay for the cost of its statutorily-required PEIP quotes for an amount not to exceed \$200 for each quote.

Changes to the Healy High School Student Handbook for 2022-23 were presented by Principal Boser and reviewed. The handbook will be presented at next month’s meeting for board approval.

The next regular board meeting is scheduled for Wednesday, July 27, 2022 at 6 PM.



Motion by Sczublewski; seconded by Hoheisel and was carried unanimously to adjourn the meeting at 8:35 PM.

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Matthew J. Hoheisel, Board Chair

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Steve Boser, Board Clerk