

MEMBERS PRESENT: Steve Boser, Matthew Hoheisel, Rick Sczublewski, Marvin Thomas, Ashley Toops, Wes Young, and Superintendent Weber.

The regular meeting of the Board of Education of Independent School District No. 484 was held on Wednesday, January 25, 2023 in the High School Media Center. The meeting was called to order at 6:00 PM by Chair Matthew Hoheisel.

The board chair administered the Ceremonial Oath of Office to new board member Wes Young.

Motion by Toops; seconded by Sczublewski and was carried unanimously to approve the following agenda as presented without changes.

Recognition of visitor Joel Pohland, Band Teacher to present recognition to the Jazz I Ensemble students.

Motion by Sczublewski; seconded by Thomas and was carried unanimously to nominate Toops for Board Chair. Upon receiving no other nominations, the Chair declared Toops, Chair for 2023.

Motion by Thomas; seconded by Boser and was carried unanimously to nominate Sczublewski for Board Vice Chair. Upon receiving no other nominations, the Chair declared Sczublewski, Vice Chair for 2023.

Motion by Hoheisel; seconded by Young and was carried unanimously to nominate Thomas for Treasurer. Upon receiving no other nominations, the Chair declared Thomas, Treasurer for 2023.

Motion by Sczublewski; seconded by Thomas and was carried unanimously to nominate Boser for Board Clerk. Upon receiving no other nominations, the Chair declared Boser, Clerk for 2023.

Motion by Boser; seconded by Sczublewski; and was carried unanimously to approve the consent agenda items as presented:

December Donations/Grants:

<u>From</u>	<u>Club/Organization</u>	<u>Amount</u>
Pierz Firemans Relief Assn	Cross Country	\$600.00
Christian Mothers of St Joseph Morrill	Peer Helpers	\$125.00
Pierz Youth Baseball Club	Baseball	\$4,975.00
Bruce Pederson	Elementary Band	\$500.00
F&M Bank	FFA	\$2,500.00
Lake Sullivan Assn.	Music	\$3,560.00
Buckman Trailblazers Snowmobile Club	Wash DC/NY	\$500.00

Wires:

12/13/2022	MSD MAX WIRE TRANSFER	\$300,000.00
12/14/2022	MSD MAX WIRE TRANSFER	\$300,000.00
12/21/2022	MSD MAX WIRE TRANSFER	\$500,000.00
12/28/2022	MSD MAX WIRE TRANSFER	\$300,000.00
1/6/2023	MSD MAX WIRE TRANSFER	\$1,000,000.00
1/11/2023	MSD MAX WIRE TRANSFER	\$600,000.00

Expenses:

- Approve the December 22, 2022 bill batch in the amount of \$421,609.38.
- Approve the January 7, 2023 bill batch in the amount of \$1,111,623.64.
- Approve the January 20, 2023 bill batch in the amount of \$469,902.12.

Personnel:

- Accept the resignation of Samantha O'Bryan, Elementary Paraprofessional, effective January 7, 2023.
- Approve the employment of Samantha O'Bryan as a long-term substitute teacher for the remainder of the 2022-23 school year.
- Accept the resignation of Linda Geisenhoff, Elementary Paraprofessional, effective February 10, 2023.
- Accept the retirement of Steve Holbrook effective June 13, 2023.
- Approve the employment of Martha Foss as a long-term substitute High School Assistant Cook beginning February 27, 2023 for approximately 6-12 weeks, pending a criminal background check.
- Approve the employment of long-term substitute Elementary teacher, Chelsey Kloeckl, beginning February 6, 2023 to cover child care leaves for the remainder of the 2022-23 school year as needed, pending a criminal background check.

Motion by Toops; seconded by Boser and was carried unanimously to have the Chair appoint directors to the following assignments of the school district for the 2023 calendar year.

Hearing Official: ("Free/Reduced" Meal Applications)	Sczublewski
Mid State:	Boser
Community Education Advisory Comm.:	Toops
Legislative Liaison for MSBA:	Young
Personnel Committee:	Hoheisel/Toops/Young
MSHSL Representative:	Sczublewski
Facilities Committee:	Hoheisel/Thomas/Sczublewski
Compensation Committee:	Sczublewski/Young

Motion by Sczublewski; seconded by Thomas and was carried unanimously to approve the minutes of the regular board meeting dated December 14, 2022 and the special board meeting minutes dated December 21, 2022.

Member Young introduced the following Resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEROF

WHEREAS, the financial condition of the school district dictates that the school must reduce expenditures, and

WHEREAS, this reduction in expenditures must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions.

BE IT RESOLVED, by the School Board of Independent School District No. 484 as follows:

That the School Board hereby directs the Superintendent of Schools and Administration to

consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Upon vote being taken thereon, the following voted in favor thereof: Thomas, Toops, Hoheisel, Boser, Sczublewski, and Young;

and the following voted against: none.

Whereupon said resolution was declared duly passed and adopted and was signed by the Chair and attested by the Clerk.

_____, Chair

Attest: _____, Clerk

Motion by Boser; seconded by Toops and was carried unanimously to engage the services of BerganKDV, Ltd. to conduct the year ending June 30, 2023 audits for the Pierz School District.

Motion by Hoheisel; seconded by Sczublewski and was carried unanimously to accept the 2023 publishing bid from the Morrison County Record as follows:

Line Rate	\$.99 per line
Display Ad Rate	\$8.31 per column inch

Member Sczublewski introduced the following Resolution and moved its adoption:

**RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING
FORM B2 APPLICATION TO MINNESOTA
STATE HIGH SCHOOL LEAGUE FOUNDATION**

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Pierz District #484 recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and other who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Pierz District #484 supports the school's application to the Minnesota State High School League Foundation for a FORM B2 grant to offset costs in three specific area including leadership initiatives, safety and transportation that reduces barriers to participation.

The motion for the adoption of this Resolution was duly seconded by Hoheisel and carried unanimously; the following voted against none; abstain none; and upon a vote being taken thereon, this Resolution was declared duly passed and adopted.

Dated: January 25, 2023

Board Chair

Board Clerk

Motion by Thomas; seconded by Boser and was carried unanimously to accept the recommendation to change the language in the non-certified long-term sub pay policy as follows:

Effective January 1, 2023: District 484 will pay an hourly wage ~~equal to 90%~~ of the lowest step for that position. Long-term subs are defined as having to work at least twenty (20) consecutive working days in that position. A position of long-term sub will be identified and posted as such ahead of time. If the position is not posted and defined as Long-Term Sub, it will not be considered for this wage. Any current position in the district that meets this definition as a long-term sub, their salary will be adjusted reflecting this policy effective January 29, 2007.

The following MSBA Policy proposed changes were reviewed:

- Review the proposed changes to Policy 208 Development of Policies.
- Review the proposed changes to Policy 210 Conflict of Interest.
- Review the proposed changes to Policy 516 Student Medication.
- Review the proposed changes to Policy 534 School Meals.

The draft school calendar for 2023-2024 was presented and reviewed.

Motion by Young; seconded by Thomas and was carried unanimously to adjourn the meeting at 7:25 PM.

Ashley Toops, Board Chair

Steve Boser, Board Clerk